

resnick center for
herbert bayer studies

Instructions for Submitting COVID Vaccine Documentation

We are so pleased you will be joining us in-person for our Community Open House. All attendees will be asked to show proof of vaccination or a negative COVID test within 48 hours of the event.

The Aspen Institute is using the ReturnSafe app to capture, track, and securely store vaccination data about its attendees. We are requesting that all attendees upload their documentation, to avoid any potential delays when you come to the event on April 14.

Please follow these steps to install and use the ReturnSafe app. The documentation should only take 5 minutes to upload. If you are attending with a spouse, you each need to use your unique email address/phone to upload your data to the system. It will not accept multiple records with the same email address.

iPhone users can install the app from the Apple App Store.
Android users can install the app from the Google Play Store.
Or you may access the application from a web browser: <https://desktop.returnsafe.com>.

To use the app you will need the following information:
Workspace Code: aspeninstitute (note all one word, lowercase)
Program Host or Group: Bayer Center
Event Start Date: April 14, 2022

After providing your contact information, you will be asked a series of questions about your vaccination status and receive a request to upload your vaccine documentation as verification, so please have it handy when you login to the ReturnSafe app.

Once you've uploaded your documentation, a list of programs will pop up. Please select Bayer Center. Then choose the event start date, April 14, 2022.

If you are fully vaccinated, you will be cleared to attend the event. Please bring your mobile device to the event to show you are cleared to attend. If you do not have a mobile device or neglect to bring it with you, someone can look up your status at the registration desk. Important: If you are unable to access the system before your arrival at the event, please bring your vaccination card with you, or make sure to have a digital picture of it on your cell phone, so we can help you get your information uploaded into the system onsite. If you do not bring your card or a picture, you will be considered unvaccinated, and must provide proof of a negative COVID test within 48 hours of the event.

Thank you for your understanding and patience with this policy that is intended to keep our event, and all attending, as safe as possible.

Sincerely,
The Aspen Institute